|  |  |  |
| --- | --- | --- |
| **Job title:** Site Manager | **Hours per week**:  40 | **Salary**: £28,322 per annum  plus pension |
| **Responsible to**: Project Manager |
| **Contract duration:** 10 Months (Sept 2019 to July 2020)  **Working hours and location**. 08:00 -16:30 All Down to Earth sites | | |
| **Be part of the change - join a team changing the construction industry for good!**  Down to Earth is trailblazing a new way of building using natural and sustainable materials.  We’re creating the next generation of houses which tackle social inequality and climate change through the design and construction process.  We are looking for people who see we need to do things differently and understand we can meet current housing needs and not compromise the future of our children or the future of our planet.  The Site Manager will be responsible for the management of our new housing construction site in order to achieve the required project delivery while maintaining standards in health and safety, quality and environmental impact. The post-holder will work closely with the senior project team to ensure that projects are completed in a safe manner whilst customer requirements and expectations are always maintained. They will also be responsible as a construction lead managing carpenters and site labourers and working on the tools contributing to the delivery of the project plan.  **Additional training**  We are prepared to provide additional training for the right applicant to supplement their existing skill set, if required.  **Contract duration:** This is a 10 month contract with a 4 week probation period, however, we are confident this approach will result in a much longer career opportunity at Down to Earth as our social enterprise continues to grow and we scale this transformative approach across the UK.  **Working hours and location:** Working hours will be 8.00am to 4.30pm, Monday to Friday, though this may need to be flexible based on the current build demands. Due to relatively remote location and multiple venues you’ll need to have a driving licence and have access to your own vehicle.  **Job Description:**   * To co-ordinate and ensure the highest possible health, safety and environmental standards are employed across Down to Earth construction sites, adhering to Down to Earth Health and Safety Policy/Environmental policy, actively supporting an injury free environment. * Ensure implementation of Project Plans, RAMS, Traffic management and waste management plans, in line with Company procedures * Experience in scaffolding, safe deck, system stair towers, system edge protection and Temporary Works management. * Conduct site inductions. * Manage subcontractors’ work and installations. * To manage the construction team on a day to day basis through team briefings, toolbox talks and allocate their workload accordingly and keep a tight control on work rate expectations. * Ensure high quality standards and control measures are implemented on site to control workmanship. * Implement and supervise the direction of the project ensuring that programme work package targets are being met. * Follow Down to Earth’s procurement systems to ensure that all resources required are ordered and delivered in good time to meet the construction programme. * Checking work processes meet building regulations and manage routine site inspections, including Health and Safety, building control and CCS. * Support and manage the construction leads to ensure the construction programme is met. * Lead on practical construction tasks.   **Person specification**  Essential:   * SMSTS * 2 to 3 years’ management experience within the housing construction industry. * NVQ Level 3 In Carpentry and Joinery or equivalent * CSCS skilled worker or Management card   Desirable but not essential:   * Welsh speaker. | | |
| **Application information:**  Submit CV with completed application form to [jobs@downtoearthproject.org.uk](mailto:jobs@downtoearthproject.org.uk)  **Deadline for applications:** 23rd June 2019  **Interview date:** Week commencing 8th July 2019 **Start date**: 2nd September 2019 | | |